
WELCOME FROM THE PRINCIPAL

At Uxbridge College our priority is preparing our learners for a fantastic future. Our courses not only give learners the skills they need to succeed, we also provide a package of experiences to equip them for life after college. Choosing a college is a big decision, but it is also a very exciting time.

There are lots of things that make a great college experience including the course, the facilities, the support on offer, the social side of student life and the opportunities learners have after they finish their course. We know these things are important and we continually invest in the College to ensure that our learners can access the very best advice, support and facilities to help them succeed.

We want our learners to enjoy the time they spend with us, get a great qualification and go on to be successful in their chosen field, whether they go on to study higher education, or start a great career.

Good luck with your future plans and I hope to see you on the campus very soon.

Laraine Smith

Laraine Smith OBE
Principal and CEO



ABOUT UXBRIDGE COLLEGE LONDON



Uxbridge College has been established since 1965, and has been the No.1 College in west London for a number of years. The College is a publicly funded government College, and has continued to maintain its Tier 4 Sponsor Licence on the Tier 4 Register of Sponsors since 2009. The College also has an “outstanding” Ofsted rating for its standards, the highest possible grade government inspectors can give.

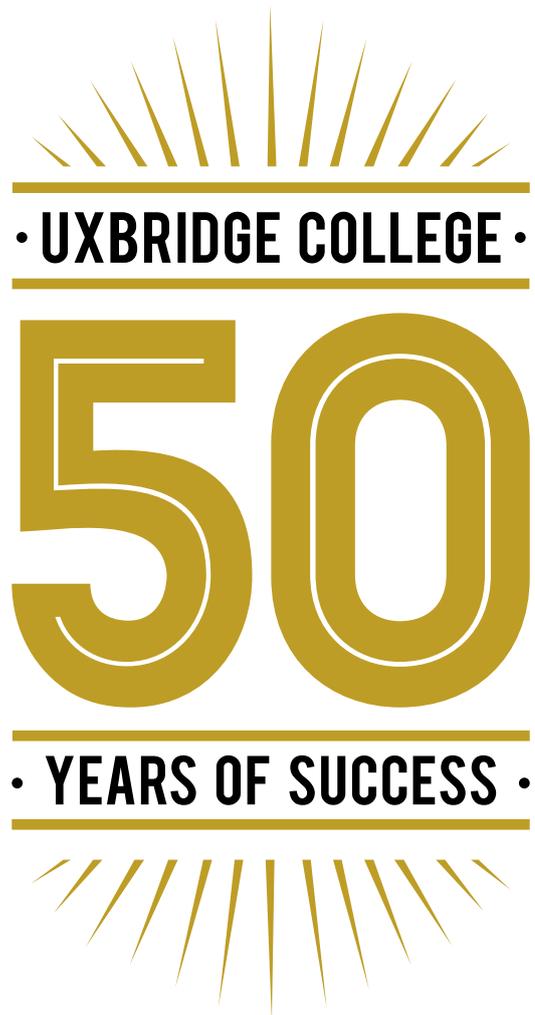
Uxbridge College welcomes students from all over the world, providing international students with a great range of English language, Pre-University and Pathway to Degree courses.

The College equips students with the skills needed to prepare for further study at university, or to go out into the workplace. We care about our students’ success and offer the right teaching and support needed to help them achieve their qualifications.

Uxbridge College has some of the highest student success rates in London, offering fantastic classroom support, and helping students acquire the right skills to make the next move, be that into Higher Education or into employment.

In the last few years we have spent over £60 million upgrading and improving our classrooms, specialist facilities and social spaces to provide students with a top-class environment for their studies.

Student safety and welfare is important at Uxbridge College, and the College is dedicated to creating an environment where all individuals have the opportunity to achieve their full potential, and gain a feeling of self-esteem for and from all others.



10 REASONS FOR CHOOSING UXBRIDGE COLLEGE LONDON

1 A SUCCESSFUL COLLEGE

Uxbridge College is one of the most successful further education colleges in the UK. Our success rates are among the highest in London, and our most recent Ofsted inspection judged Uxbridge College to be 'outstanding'. We also continue to maintain our Tier 4 Sponsor licence status on the UKVI Register of Tier 4 Sponsors.

2 EXPERT STAFF

Our staff are highly qualified, with industry experience, so students can learn the skills employers demand from industry experts. They can share their knowledge about the area or industry they have worked in and give practical tips and advice so that students can make the most of their study.

3 A SAFE AND WELCOMING COLLEGE

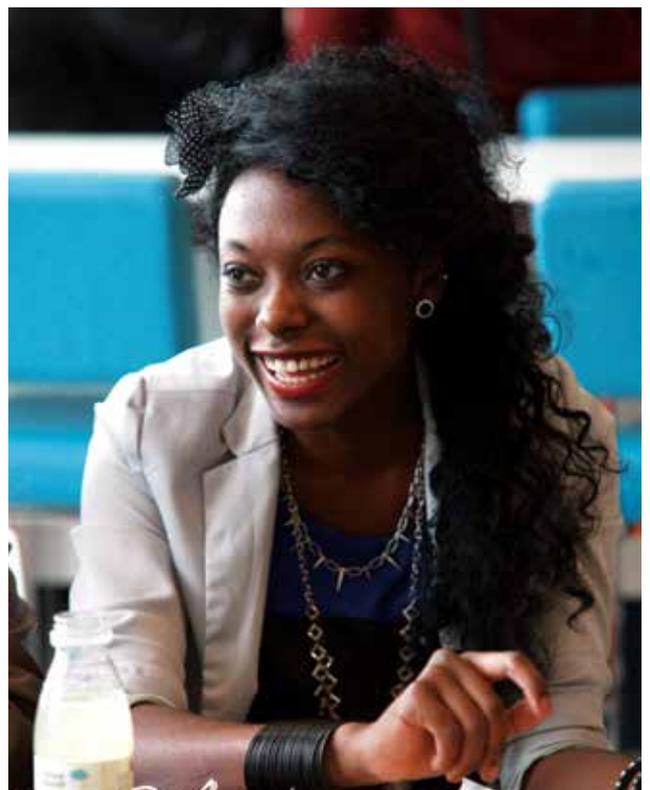
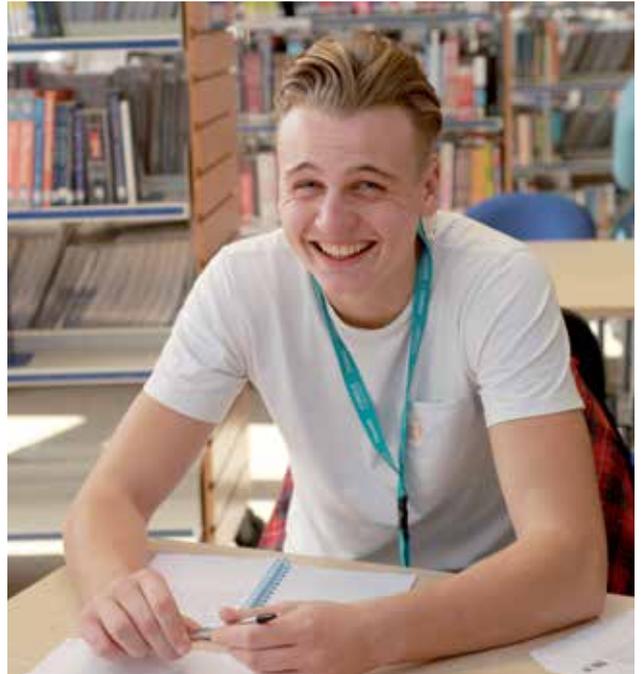
We take every step to ensure student safety, health and wellbeing. We welcome students whatever their background and previous experience.

4 GETTING RESULTS

Students need qualifications that get them places. Whether students want to go onto further study at the College or at university, or go straight into work, we'll help them get there!

5 TWO WELL-LOCATED CAMPUSES

The College is based on two campuses – Uxbridge and Hayes. Both are only 20 minutes from Heathrow Airport, making it an ideal place for international students to study. The campuses are near to town centres and have excellent transport links.



6 FANTASTIC FACILITIES

Over the last few years more than £60m has been invested to ensure the campuses at Uxbridge and Hayes provide top quality teaching spaces, social areas and sports facilities.

7 CURRICULUM SUPPORT

Uxbridge College provides a range of Pre-University & Pathway to Degree courses that can help students gain entry into university. If a student is seeking a career in the medical, engineering, business or computing professions, we can provide courses that suit their needs and aspirations.

8 AN AFFORDABLE UNIVERSITY EDUCATION IN LONDON

Our Pathway to Degree Programmes are a flexible way to study university level courses at an affordable price. In 2012/2013, 93% of our international students progressed directly into the third year of a degree course on completion of one of these courses.

9 SUPPORTING SUCCESS

With UCAN – the Uxbridge College Advice Network – help is on hand whenever it is needed. Our dedicated staff offer support to help students with both personal issues, and with advice throughout their studies about moving on to Higher Education or into the world of work.

10 GET INVOLVED

Students want more than just great facilities and top quality teaching – they want to make the most out of student life and have some fun too. All of our international students are invited to take part in our volunteering scheme, relax in social areas and get involved in a wide range of activities.



POINTS OF PRIDE



● TIER 4 STATUS SPONSOR

Uxbridge College continues to maintain its Tier 4 Sponsor status on the UK Visa and Immigration Tier 4 Register of Sponsors for a fourth consecutive year – making it one of the best colleges in London for international students to study at.

● OFSTED OUTSTANDING

Following the one-week visit in May 2008, inspectors from the government's education inspection body Ofsted gave the College the highest possible accolade for its standards, and judged Uxbridge College to be 'Outstanding' - the highest possible result that they can give.

● WORLD RENOWNED QUALIFICATIONS

Uxbridge College is an approved centre for numerous awarding bodies including Pearson/EdExcel, City & Guilds and University of Cambridge ESOL Examinations. The majority of our qualifications are recognised Internationally.

● NATIONAL KITEMARK FOR SCIENCE AND ENGINEERING

Uxbridge College has been recognised for excellence in Science, Technology, Engineering and Maths (STEM) with a national kitemark. The prestigious STEM Assured Status is awarded to those who can demonstrate that they provide high quality and employer-led training in these subjects.

● MATRIX STANDARD

Uxbridge College has achieved the Matrix quality of service kitemark which is the UK's national quality standard for organisations that deliver information, advice and guidance on learning and work.

● INVESTORS IN PEOPLE

Uxbridge College was assessed and achieved the Investor in People award in June 2007 and was successfully reaccredited in 2013. The award demonstrates that the College has been recognised as continuing to meet the requirements of the national standard for effective investment in people.

NO.1 COLLEGE IN LONDON*

The tables below show Uxbridge College's success rates compared to all publicly funded government colleges in London.

2013/14 SUCCESS RATE DATA, PUBLISHED APRIL 2015

		All London Colleges	
Ages	Rank order	Name of College	Success %
16-18	1	Uxbridge College	84.1%
	2	Westminster Kingsway	84.0%
	3	Bromley College	83.8%
	4	Haringey, Enfield and NE London	83.3%
	5	Richmond Adult College	83.0%

19+	1	Uxbridge College	90.3%
	2	Haringey, Enfield and NE London	90.2%
	3	City of Westminster College	90.1%
	4	Westminster Kingsway	90.0%
	5	Tower Hamlets College	89.0%

*Uxbridge College is the number 1 college in London for success rates for 16-18 and 19+ learners in the academic year 13/14.
Source: Skills Funding Agency - Education and Training National Success Rate Tables published April 2015.

FACILITIES

In the last few years, Uxbridge College has spent over £60m updating and improving the classrooms, specialist facilities and social spaces for its students.

FOR LEARNING

Students studying at both the Uxbridge and Hayes Campus can expect to learn in well-equipped classrooms with smartboards. In addition, all of the vocational courses have industry-standard facilities to provide students with a realistic working environment.

These facilities include:

- ART & FASHION STUDIOS**
- SCIENCE LABS**
- ENGINEERING WORKSHOPS**
- THEATRE**
- DANCE STUDIOS**
- MUSIC STUDIOS**
- LIGHT AND SOUND GALLERY**
- SOUND PROOFED AUDIO & FILM STUDIOS**
- MEDIA CONTROL & EDITING SUITE**
- GREEN SCREEN FOR CGI & 3D FILMING**
- MAC LABS**
- HIGH-SPEED COMPUTERS**
- CISCO TRAINING SUITE**
- FORENSIC SCIENCE EQUIPMENT**
- INDOOR SPORTS HALL**
- OUTDOOR SPORTS PITCHES**
- FITNESS TRAIL**
- MOCK AIRCRAFT CABIN**

THE LEARNING RESOURCES CENTRES

These are based at both campuses and offer full library services including books, e-books, and access to a huge online resources network, DVDs, newspapers, journals, trade magazines and audio visual resources. The centres have silent and group study areas and IT suites providing open access to computers to help with studies.



E-LEARNING

These first-class facilities are available on both campuses. There are over 200 open access PCs for use around the College, staffed by a team of 10 e-Learning Assistants. They will help students to gain confidence in using information technology to enhance their learning. There are also over 120 additional workspaces for individual and group study. There are dedicated quiet study areas in both Uxbridge and Hayes.

FOR SOCIALISING

THE EXCHANGE

This is the brand new refectory on Uxbridge Campus. It's the place to catch up with friends, have breakfast or lunch, grab a quick snack, relax before lessons and find out the latest college info on the bank of TV screens.

THE MALL

Based on the Uxbridge Campus, The Mall has lots of seating areas where students can play a board game, cards or chess and use the games consoles. There is also an area to watch TV, use the iCyber computer stations and refresh with a Starbucks.

THE REFECTORY

Based on the Hayes Campus, the Refectory is the refreshment zone and a social area for students to relax. When the weather's good students can also use The Quad - a newly refurbished outdoor space.

MORE ENERGY GYMS

The gyms on both campuses have the latest cardio and resistance equipment and free weights. There are great membership rates for students to get fit and keep active.



KEY STATS: THE COLLEGE IN NUMBERS

- ▶ **2,248 computer** for students to use, including **248 mobile computers**.
- ▶ **54 teaching staff have Masters or PhD degrees** and a number of other staff have professional postgraduate qualifications.

- ▶ The overall College **success rate for learners in 2013/14 is high at 91%**, exceeding national averages.
- ▶ **1,025 learners** took part in volunteering activities logging **8,357 hours**.
- ▶ **Over 1,000 students** have taken part in a sport each year. In an average week there are 21 different sporting sessions available and a total of 713 different sporting sessions took place in the year including:
 - Badminton
 - Table Tennis
 - Netball
 - Chess
 - Carom
 - Film
 - Yoga
 - Basketball
 - Street Dance
 - Women's Basketball
 - Women's Football
 - Computer Gaming.
- ▶ **1,000 students** attended the Higher Education fair which included over 35 universities and colleges.
- ▶ **800 Level 3 students** progressed onto an Undergraduate Degree programme, including entry into:
 - Oxford University
 - LSE
 - Southampton University
 - Brunel University
 - University of London



- ▶ During our annual Work Week - students attended employer led workshops as well as drop-in CV clinics and a recruitment zone attended by many local and national employers.
- ▶ The College runs enterprise programmes for students across both campuses. The College supports start-up business projects designed and run solely by the students themselves. **8 ideas were considered good enough to attract £9,500 of funding.**
- ▶ **The College had the most successful Science & Engineering week ever with around 1,200 students taking part in activities including:** forensic science day, a Sir Isaac Newton presentation, visiting speakers from academia and industry, women in science & engineering event and a paper bridge building competition.
- ▶ **During 2013/14, 385 trips were organised for just under 9,000 full-time students** (with some students attending two or more trips).
- ▶ Students have access to
 - **51,405** books
 - **520** DVDs/CD ROMs
 - **160** Periodicals
 - Access to ebrary - **363 e-titles.**
- ▶ Under its ecoleagey environmental scheme the College has won the Green Gown Awards for its commitment to sustainability. We have implemented a number of 'green' initiatives including automatic sensors to switch off computers and lights in unused rooms; over 90% of the paper used for printing and photocopying is recycled paper; and 17% of our heating and hot water is provided by means of biomass and ground source heat pumps, resulting in lower emissions. Our refectory outlets serve a range of fairtrade products.
- ▶ **The Student Union, young enterprise and student volunteers have raised £1,000s** for a range of charities, including:
 - Harlington Hospice
 - NSPCC
 - Water Aid
 - Mayor's charity
 - Dream Flight
 - Battersea Dogs Home
 - Michael Sobell Hospice
 - Sport Relief
 - Age Concern.



FACULTIES & COURSES

Uxbridge College London offers dedicated pathways in a range of subjects that enable international students to obtain an undergraduate degree.

PRE-UNIVERSITY PROGRAMMES

Our Pre-University Programmes are designed to enable students to progress onto the first year of a Bachelors degree or Higher National Diplomas (the first two years of a degree). Students can study a Pearson BTEC Level 3 qualification, A Levels or an International Access course. See below for available courses.

1. PEARSON BTEC LEVEL 3 QUALIFICATIONS

Our Pre-University Programmes are designed to enable students to progress onto the first year of a Bachelors degree or Higher National Diplomas (the first two years of a degree). Students can study a Pearson BTEC Level 3 qualification, A Levels or an International Access course. See below for available courses.

FACULTY	COURSE TITLE	DURATION
BUSINESS	<ul style="list-style-type: none">• Business• Business (Retail)	2 years
COMPUTING	<ul style="list-style-type: none">• IT• Cybercrime & Security• Games Development• Creative Media Production	2 years
CREATIVE ARTS	<ul style="list-style-type: none">• Art and Design• Graphics• Fashion• Creative Media Production• Creative Media Production (Games Design)• Performing Arts• Music (Technology)• Music (Practice)	2 years
EARLY YEARS, HEALTH & SOCIAL CARE	<ul style="list-style-type: none">• Health & Social Care	2 years
ENGINEERING	<ul style="list-style-type: none">• Electrical• Mechanical	2 years
SPORT, TRAVEL & PUBLIC SERVICES	<ul style="list-style-type: none">• Sport & Exercise Science• Sport (Development, Coaching & Fitness)• Travel and Tourism	2 years
THE ACADEMY	<ul style="list-style-type: none">• Applied Science (Forensic Route)	2 years

2. A LEVELS- THE GOLD STANDARD

AS (Advanced Subsidiary) and A Levels are studied over two years. An A Level programme is the UK's Gold Standard for University Entry and will help you achieve the grades you need to apply for the UK's leading Universities including Oxford and Cambridge. A Levels are recognised all over the globe and achieving high results will ensure you get to choose from the world's most pre-eminent Universities.

Final assessment is based on coursework and end of course tests which determine your grasp of the subject as a whole. Most students study four subjects at AS Level for one year and then continue with three of these at A Level for a further year. The A Level model offers flexibility to students and will give you the chance to study what you want in great depth.

FACULTY	A LEVEL SUBJECTS	DURATION
THE ACADEMY	<ul style="list-style-type: none">• Biology• Business Studies• Chemistry• English Language and Literature• English Literature• Further Mathematics• Information Technology• Law• Mathematics• Media Studies• Physics• Politics• Psychology• Sociology	2 years

3. INTERNATIONAL FOUNDATION (ACCESS TO HIGHER EDUCATION DIPLOMAS)

Access to Higher Education Diplomas are for students who are looking to progress onto Higher Education in one year. They are suitable for those without the qualifications normally required for entry onto our Pathway to Degree Programmes.

FACULTY	COURSE TITLE	DURATION
BUSINESS	<ul style="list-style-type: none">• Access to Higher Education Diploma in Business	1 year
COMPUTING	<ul style="list-style-type: none">• Access to Higher Education Diploma in Computing	1 year
ENGLISH LANGUAGE TEACHING & FOUNDATION STUDIES	<ul style="list-style-type: none">• International Foundation Diploma in Business	1 year
EARLY YEARS, HEALTH & SOCIAL CARE	<ul style="list-style-type: none">• Access to Higher Education Diploma in Health & Care professions.	1 year

ENGLISH LANGUAGE PREPARATION

If English is not your first language and you want to improve your English skills, or if you don't meet the minimum entry requirements for our Pre-University or Pathway to Degree programmes, our English course may be appropriate for you.

FACULTY	COURSE TITLE	DURATION
ENGLISH LANGUAGE TEACHING & FOUNDATION STUDIES	<ul style="list-style-type: none">English & Essential Skills – ESOL Learners (various levels)	1 year (September start) 7 months (January start)

PATHWAY TO DEGREE PROGRAMMES

Our Pathway to Degree Programmes are designed to fast-track students onto the second or third year of an undergraduate degree at a Higher Education institution. A Pearson BTEC Level 5 HND Diploma course is two years of higher education study, giving the student the opportunity to learn more about the industry that they want to work in and develop the skills needed for a successful career.

FACULTY	COURSE TITLE	DURATION
BUSINESS	<ul style="list-style-type: none">BTEC Level 5 HND Diploma in Business	2 years
COMPUTING	<ul style="list-style-type: none">BTEC Level 5 HND Diploma in Computing & Systems DevelopmentBTEC Level 5 HND Diploma in Computing & Systems Development (Games Development Pathway)	2 years
CREATIVE ARTS	<ul style="list-style-type: none">BTEC Level 5 HND Diploma in Animation	2 years
ENGINEERING	<ul style="list-style-type: none">BTEC Level 5 HND Diploma in Electrical & Electronic EngineeringBTEC Level 5 HND Diploma in Mechanical Engineering	2 years
HEALTH & SOCIAL CARE	<ul style="list-style-type: none">BTEC Level 5 HND Diploma in Health & Social Care	2 years
SPORT, TRAVEL & PUBLIC SERVICES	<ul style="list-style-type: none">BTEC Level 5 HND Diploma in Travel & Tourism ManagementBTEC Level 5 HND Diploma in Sport (Coaching and Sports Development)	2 years

PROGRESSION

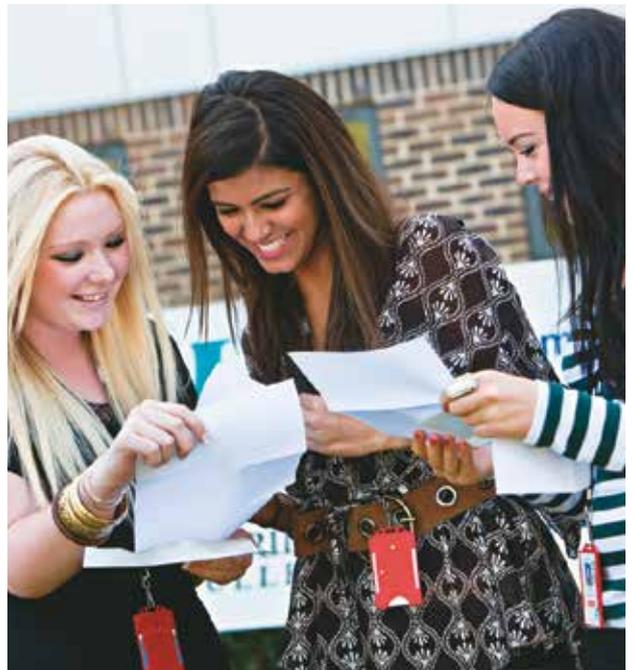
As one of the top colleges in London, Uxbridge College provides its international students with the opportunity to progress on to great things; be that studying on one of the Pathway to Degree programmes at university, studying at a university or going into the world of work.

Over 800 of our students progressed onto an undergraduate degree programme at a prestigious UK university. The universities that our students gained admission to include University of Southampton, University of Manchester, University of Greenwich, University of West London and University of Westminster – the College also has partnerships with a number of these that will benefit any international student hoping to gain an honours degree.

ACCOMMODATION

It is essential that you have arranged accommodation in the UK before starting your course at the College. Uxbridge College does not provide accommodation for its students, however, we can provide information on local letting agencies. This information can also be found in the Accommodation booklet that is provided to students via our website.

Alternatively, if you and your parents would prefer that you did not live on your own (this is especially common with younger students) we would invite you to contact our partner Homestay providers: Britannia Student Services and HFS London. Both providers are leading accommodation agencies in London, and can help students find a suitable host family. This can also benefit you in terms of learning more about British culture and practising English language skills in a safe family environment.

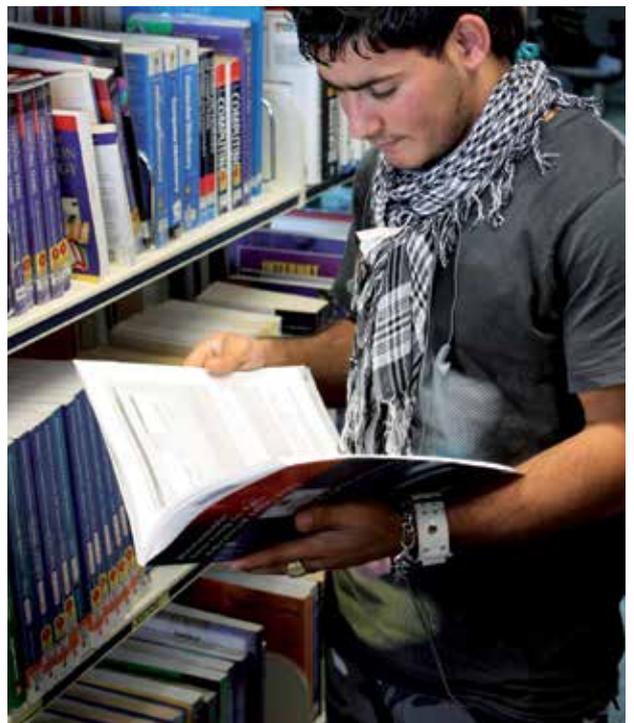


AIRPORT PICK-UP

Uxbridge College offers a free “Meet and Greet” service for new international students arriving in London. Students can be picked up from any London airport and taken to where they will be staying within Greater London and the surrounding area.

In order to book this service, you or your agency will need to email the International Office at international@uxbridgecollege.ac.uk and provide the following information:

- ▶ First Name
- ▶ Family Name
- ▶ E-mail Address
- ▶ Flight Number
- ▶ Arrival time in the UK and terminal number
- ▶ Address of where you will be staying in the UK.



THE ADMISSIONS PROCESS AT UXBRIDGE COLLEGE LONDON

STEP 1

- ▶ Make an enquiry about studying in the UK by visiting www.uxbridgecollege.ac.uk or emailing your enquiry to international@uxbridgecollege.ac.uk

STEP 2

- ▶ We will advise you of course options and decide if we can offer you a suitable course, based on your interests, motives and qualifications. Alternatively you can get advice from one of our in-country educational agencies – our representatives are listed on the International pages of our website www.uxbridgecollege.ac.uk

STEP 3

- ▶ You or your agent will send the Uxbridge College's International Office a complete application pack.

STEP 4

- ▶ Uxbridge College assesses the application and responds with either a conditional offer letter, request for further information or a rejection.
- ▶ **Conditional Offer Letter** – You will receive this, along with the Terms and Conditions, directly from the College or your agent. You should ensure that you have read these Terms and Conditions.
- ▶ **Rejection** - no further action to be taken.
- ▶ **Request for further information** - you should ensure that any further information required is provided so that a decision can be made on the application.

STEP 5

- ▶ Students with an offer will be invited to participate in an interview with a member of the International Office or a member of academic staff. The interview will normally be conducted over a Skype or Facetime video call. Following this your offer will either be confirmed, withdrawn or you may be offered an alternative course.

STEP 6

- ▶ If you wish to formally accept the offer, you must ensure that all conditions are met and that you have paid the deposit. This can be sent by your agent to the College, or you can make a direct bank transfer.

STEP 7

- ▶ The College issues the Confirmation of Acceptance of Studies (CAS).

STEP 8

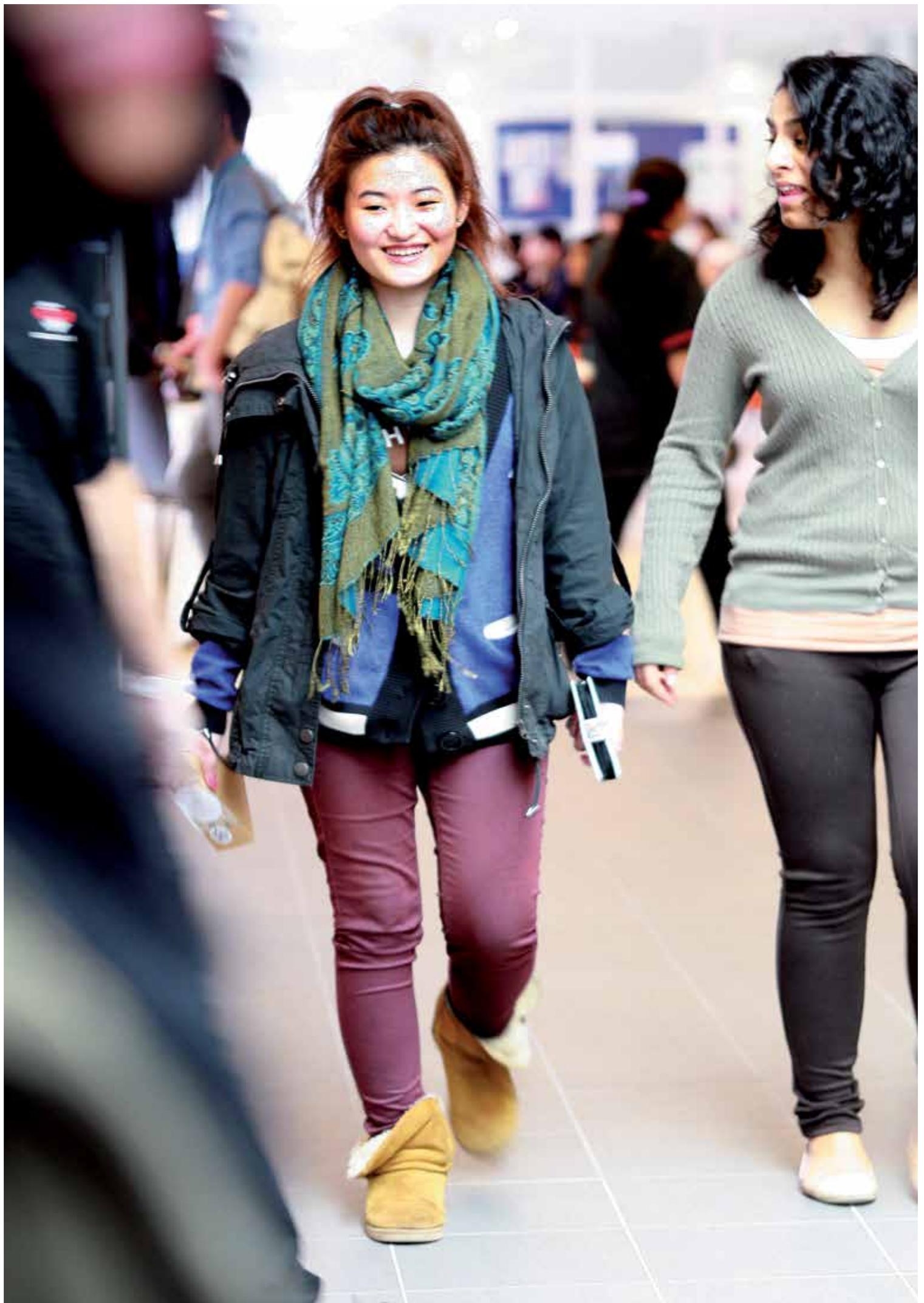
- ▶ You can then make your visa application. You must ensure that the bank statement detailing maintenance is correct and in the correct format. The College or your agent will provide any additional help if required.

STEP 9

- ▶ **Visa approved** - you should send the College or your agent a copy of the visa and your expected date of travel.
- ▶ **Visa refused** - you should provide a copy of the visa refusal paperwork to the College.

STEP 10

- ▶ Arrive in the UK at the College, pay any remaining fees and enrol. Collect your Biometric Residence Permit from the Post Office.



THE COLLEGE APPLICATION PROCESS – EXPLAINED

THE INITIAL ENQUIRY

When making an initial enquiry about studying in the UK, and studying at Uxbridge College, it would be ideal for you to have a look at the course information on our website and in our prospectus so that you are aware of the course options.

- ▶ Course information can be found at www.uxbridgecollege.ac.uk
- ▶ To apply for study on a Tier 4 General Student Visa you must choose a course that fulfils the following criteria:
 - The course is from our full-time prospectus
 - The course is at a minimum of NQF Level 3 (the level is marked clearly in the guide)
- ▶ You must be 16 on the 1st September, in the year in which you enrol as a student
- ▶ If you are under the age of 18 you must be able to provide written consent from your parent/guardian that you are allowed to study in the UK.

COURSE OPTIONS AND ENSURING YOU SUBMIT A SUCCESSFUL APPLICATION

Once you have chosen a subject that interests you, we will advise you as to the level of study that would be most appropriate. This will depend on the following:

- ▶ Your academic background i.e. the qualifications you have already gained from your home country
- ▶ Your level of English language.



ENTRY REQUIREMENTS

Details of the entry requirements for each individual course can be found on the College website or in the full-time prospectus. The International Office can also provide country-specific guidance for the area you have applied from. This states clearly which qualifications will be accepted for each individual course. You should also ensure that the certificates are from recognised exam boards in your country – some areas may need official verification to be sent with the certificates. If you do not have an adequate level of qualification for the course you have applied for, you may be offered a lower level course.

Please note that any qualifications certificates submitted will be compared to UK qualifications using UK NARIC.

ENGLISH LANGUAGE

Uxbridge College requires all of its students to have a good level of English for courses at Level 3 and above. Most of the applicants for our courses will be nationals of a country whose first language is not English, according to the UKVI, and so will need to show evidence of their language ability.

If you do not have the sufficient level of English for your chosen course, Uxbridge College is able to provide English Language programmes at various levels to ensure that you can progress onto a Level 3 course in the following academic session. These courses are accredited by the British Council and range from Entry 1 up to Level 1. The College is also a recognised Cambridge test centre, so students can take this exam while they are a student with us.

As well as our own requirement for English Language, you will also need to provide evidence of a UKVI recognised Secure English Language Test for the purpose of your visa application. The College only recognises the IELTS for UKVI test.

THE APPLICATION

Applications from international students can be submitted via the Uxbridge College website, directly to the International Office or through our recognised agencies. You will then be asked to submit supporting documents, and the complete application is then assessed by the International Office. The application packs should include:

- Application Form
- Copies of all qualification certificates and transcripts
- Proof of an IELTS for UKVI test result
- CV/Reference
- A completed Applicant form supplement
- A copy of the passport photograph page.

It is essential that the majority of documents are submitted as this enables us to make an offer quickly. This is especially important if the applicant has submitted a number of applications to different institutions, as a quick response time will help to ensure that the student comes to us.

THE CONDITIONAL OFFER

Once the application pack has been received by the International Office, the qualifications will be assessed and verified, and one of three things will happen:

1) A Conditional Offer letter will be issued

- If the application pack is complete, the offer letter is usually conditional on a Skype interview with the International Officer and a member of the curriculum team to ascertain intent and academic ability.
- In the event that you are waiting for results of either an academic examination or a Secure English Language Test then this will be an additional condition; however, the Skype interview can still take place.

2) Request for further information

If there is more than one document missing then a request for the missing documents will be made before any action is taken. Also, if there are any discrepancies in the application that need to be queried with external agencies such as NARIC, the application will remain undecided until this has been rectified.

3) Rejection

If you are not appropriate for the chosen course and no alternative can be given then the College reserves the right to reject your application. A rejection may also occur following the mandatory Skype interview.

If an offer letter is issued, this will be emailed directly to you or your agent. An email acknowledging you have read the Terms and Conditions is required by our International Office.

THE OFFER LETTER

This will confirm:

- the course that you have been made an offer for
- the conditions that you must fulfil in order to confirm your place
- the next steps you need to take to receive the CAS
- the UKVI requirement for maintenance that must be shown in order to fulfil the UKVI requirement for your visa application.



THE CAS

The Confirmation of Acceptance of Studies (CAS) will be issued to you once you have paid the deposit of fees to the College (details of the fees can be found in the offer letter). The fees can be paid directly from your own bank account to the College account via bank transfer, in person via a relative (cash, credit/debit card, or cheque) or you can send a bank draft and courier it to the College. All transfers and bank drafts must have an accompanying reference stating your name – this enables the College to issue the CAS more quickly.

All cheques and bank drafts should be made payable to 'Uxbridge College' and please note that the CAS may not be issued until the funds have cleared. Bank transfers should be made in pounds sterling using the account details on the offer letter. Please note that the College is not liable for any bank charges incurred through bank transfer – these will be deducted from the tuition fee deposit.

You should ensure that you have made a firm decision to study at the College before the CAS is issued. If you are holding a CAS for another college as well, you will need to decide which institution you want to study at before a CAS is issued from Uxbridge College.

The CAS will be sent via email to you and a copy of this will be sent to your agent as well. This can then be used to accompany the visa application.

PRE-ARRIVAL ADVICE FOR STUDENTS

Once you have gained your visa, you may still have some questions about life in the UK. We advise you to consult the International Student Handbook, which is available on the College's website at www.uxbridgecollege.ac.uk/international

ENROLLING AT THE COLLEGE

If your visa is approved, the College requests that you inform us as soon as you have made plans to travel so that we know when to expect you. If for any reason you are not able to travel and complete your enrolment, we need to be kept informed.

Once you have arrived in the UK, you will meet with the International Officer and complete enrolment. You will need to bring your passport, original qualification certificates and payment for the charges applicable for course materials and exams – this could be anything between £50 - £300.

BIOMETRIC RESIDENCE PERMIT COLLECTION

Students will receive a 30 day vignette in their passport after being granted leave to enter the UK. Students will need to collect a **Biometric Residence Permit (BRP)** after arrival in the UK.

The BRP is evidence of your immigration status in the UK. **Students have 10 days to collect the BRP when they first arrive in the UK.** We strongly encourage you to collect your BRP as soon as possible and before enrolment.

BRPs will be available from a designated Post Office in the UK. It is important for you to identify the most convenient Post Office location when you are making your entry clearance application. We recommend you collect your BRP from the following branch:

148 High Street, Uxbridge, Middlesex, UB8 1JY

If you are under the age of 18 and do not have a parent or legal guardian in the UK, a member of the International Office will accompany you to the Post Office.

THE VISA APPLICATION PROCESS —

Under the PBS immigration rules for Tier 4, students making an application for a Tier 4 General Student Visa are required to gain 40 points.

NUMBER OF POINTS	DOCUMENTS REQUIRED
30	Valid CAS reference number + qualification certificates as detailed on the CAS. (Students aged 16–18 will also have to show letters of consent from parents/guardians)
10	Proof of maintenance – usually this will be a bank statement dated no more than 31 days before the date of application. Agents should ensure that this is from a UKVI recognised bank – details of these can be found on the UKVI website.

VERY IMPORTANT

The amount of money needed for an initial Tier 4 application can be seen on the offer letter – students will have paid their first year tuition fee to the College, so should just need to show the living costs. As Uxbridge College is an ‘Outer London’ College, you will need to show £820 per month for 9 calendar months = £7,380 in total.

Please note that the UKVI rules change regularly, so we advise checking with the UKVI and the International Office before submitting any bank statements to the UKVI.

NHS SURCHARGE

Most International students will need to pay a health surcharge, which is £150 a year for students. The total surcharge amount will be payable upfront at the time of your visa application. Your payment will give you access to the National Health Service on the same basis as anybody who is ordinarily resident in the UK.

VISA INTERVIEW

As an international student it is likely that you will be invited to attend an interview as part of your visa application. The interview will be carried out by Skype or in person at the Visa Application Centre. At the interview an entry clearance officer may ask you about your English language ability, your immigration history, your education history and your financial circumstances. If you are invited to a interview it is a good idea to research in advance so you are ready to answer the questions they ask you.

THE VISA

Once you have submitted your application, you will receive one of two outcomes:

1) Visa Approved

This will give you the right to enter the UK and study. Once you have received your visa, it is essential to ensure that all the details on this visa are correct. Depending on where you have applied from will depend on the conditions of stay detailed on the visa. Most students should be permitted to work for 10 hours a week during term-time and full-time during holiday periods. If you have a requirement written onto your visa to register with the police, it is essential that you are alerted to this before you enter the UK, as they have between seven and ten working days to do this.

2) Visa Refused

You will receive refusal paperwork detailing the reasons for refusal. It’s your responsibility to ensure that the College or your agent, if you have used one, receive a copy of this as soon as the outcome is known. Depending on the reason for refusal, you may submit a fresh application or submit an application for an administrative review, however please note that the options given to a student who has received a refusal are at the discretion of the College.

Visa Extensions

If you have gained a Tier 4 General Student Visa for study in the UK, you will be permitted to extend this while in the UK. This can be done by completing the correct application form online via the UKVI website. The International Office will assist you in doing this.

OUR STUDENTS



NAME: EMILYO LANIK TCHEUFFA ABATE

COUNTRY: CAMEROON
FACULTY: ENGINEERING

" I chose to study the BTEC Level 5 HND Diploma in Electrical & Electronic Engineering at Uxbridge College, because I wanted to have a better understanding in electronics and I have a massive interest in how things work. I had already completed my Advanced Levels in Science in Cameroon, and this allowed me to go onto the course.

The best thing about the College is the staff (not just the lecturers) – they are very friendly, and take good care of the students. Uxbridge College is a good place to study, whilst having fun as well."



NAME: KSENIYA FROLOVA

COUNTRY: RUSSIA
FACULTY: BUSINESS

" I completed High School in Russia in 2012 and having been to the UK to study English during my summer holidays previously, decided to choose Uxbridge College for study. I started on a full-time English Language course, before progressing onto the BTEC Level 3 Extended Diploma in Business. These courses were suitable for me as I hope to go on to study Business at university and, one day, have my own business.

My teachers and the people here are very nice, polite and helpful – everyone is very helpful. The best points about Uxbridge College are that it has a great range of courses that are suitable for everyone and has many useful facilities."



NAME: RACHEL LEE

COUNTRY: MALAYSIA
FACULTY: THE ACADEMY

" I moved to Uxbridge from Malaysia in August 2013. I chose Uxbridge College because it is the number one College in west London.

Uxbridge College has produced top quality students in the past, and so could give me the opportunity to obtain A grades in my subjects. I chose to study A Levels because I like challenges, and the programme is a good progression from the SPM (O-Levels) that I had completed in Malaysia.

Uxbridge College has a lot of good things to offer and the lecturers are very educated and professional. We are given tests almost every week so that our lecturers have an understanding of our progress and ability and we are more likely to be able to get high grades at the end of the academic year, as we are monitored throughout the year. Once I have completed my course, I hope to go on to a degree in Speech Therapy at university.

Being an international student, Uxbridge College has treated me with the utmost welcome and they even organised an international student gathering for us.

All my lecturers and the staff are very supportive and friendly as well. Students are pushed beyond their abilities in this College to make sure they excel in whatever they do. So, my advice to anyone thinking of coming to UC, this is the one! You don't have to look any further."



NAME: MATHEWS OKEYO

COUNTRY: KENYA
FACULTY: ENGINEERING

" I previously completed my IGCSES in Geneva, Switzerland, and I chose to study at Uxbridge College because it is one of the top colleges in west London and has an excellent success rate.

I also based my decision to study at the College on the good facilities the College provides, such as modern computers, oscilloscopes and good workshops, along with the new sports hall, fitness centre, and sports pitches. I studied on the BTEC Level 3 Extended Diploma in Electrical & Electronic Engineering, and the good lectures on the course make me enthusiastic about the subject I am studying.

Uxbridge College is good in all aspects – it provides you with different opportunities and you meet some great people, including lecturers and other staff members. There are different activities during the week such as: football, volleyball and badminton, and you get to socialise with people from all over the world and make a lot of friends. When I finish my studies at Uxbridge College, I hope to go on to a good university, which will give me good options of jobs in my chosen field."

